

**University of Pittsburgh
Financial Records Services
DONATED ASSETS RECEIVED**

Building _____ Room _____ Asset Number _____

Asset Description _____

Manufacturer _____

Model Number _____ Serial Number _____

Donor Name _____

Donation Date _____

Receiving Department or School _____

Department Code _____

Comments _____

Prepared By _____ Date _____ E-mail: _____

◆ ◆ For TREASURER'S USE ONLY ◆ ◆

FAIS Account Number _____

Capitalized Value _____

Prepared By _____ Date _____ E-mail: _____

► FINANCIAL RECORDS SERVICES USE ONLY ◀

Processed By _____

Date : _____