

PSS Punchout Ordering Guide

Catalog

The online catalog can be searched through 3 different areas of the home page.



The MyPSS.com catalog search allows you to look for products in several ways. You may Browse Categories, Vendors, or search by item information.

From the Item List, you may select a specific item and view the **Item Details**, which contain an item image, your price for the item and additional specifications.

Item#	Description
61805	WRIST SPLINT R/SM ELAS
A19...	WRIST SPI INT I/MFD FI AS

When an item is selected for viewing there are several features within Item Details allowing you to view information pertaining to GL or AR codes, pricing, packaging, and links to sites for accessing CPT, ICD9 codes. You are also able to receive product literature, print a barcode for SmartScan, and email the item description to another user. The icons above the item image provide larger image(s), printing capability, and email.

NEEDLE HLDR BC 250/BX
 One Use Holder .The BD Vacutainer R One Use Holders are compatible with the entire BD Vacutainer R B...[See more](#)

[Add To Order](#) [Continue Shopping](#)

Item #	94041
MFG	BD VACUTAINER
MFG Part #	364815
Customer Item #	Learn More
G/L Code	6213
A/R Code	Learn More
Packaging	250/BX 4BX/CS
Dated Item	No
Storage	Room Temperature
CPT Code	www.ama-assn.org
ICD9 Code	www.cms.gov

[Enlarge Image](#) [Print](#) [Email](#)

Quantity: Unit of Measure: [Add To Order](#)

Unit Price: \$ Ext Price: \$0.00

Unit of Measure Conversion	
Box (BX)	1 Box
Case (CS)	4 Box

[Product Alternatives](#) [Specifications](#)

Product Alternatives

Customers who viewed this item also viewed:

[NEEDLE HLDR BC 100/BX](#)

Item Number 101495
 NEEDLE HLDR BC 100/BX
 SELECT® needle holders are available with 100 per bag.

[Print Barcode](#) [Continue Shopping](#)

PSS Punchout Ordering Guide, continued

Catalog Search

By default when searching for an item, the item in stock at your local branch will display (Green Indicator). Within the Catalog you are able to search by description (including multiple word searches), part number, or item number. To access an item outside of our most popular item list you must search by PSS Item Number. Items nationally available or out of stock are visible by de-selecting 'Show only In Stock Items'.

The screenshot shows a search interface with a search bar containing 'water' and a 'Search' button. A checkbox labeled 'Show only in-stock items' is checked. Below the search bar is a tip: 'Tip: Use an asterisk (wildcard) to search using a partial word of at least two characters (e.g. 123* will return 12315, 12306, etc)'. The search results are displayed in a table with columns: QTY, UOM, Avail, Item#, Description, Packaging, Part #, and Vendor. The results show three items: WATER ST 250ML SCREW TOP (Item# 168090), WATER ST 100ML SCREW TOP (Item# 168086), and WATER ST 120ML FOIL LID (Item# 168088). Each item has a green indicator in the 'Avail' column. The table also includes an 'Add to' button and an 'Order' dropdown menu.

QTY	UOM	Avail	Item#	Description	Packaging	Part #	Vendor
0	EA		168090	WATER ST 250ML SCREW TOP	24/CS	6260	SELECT MEDICAL
0	EA		168086	WATER ST 100ML SCREW TOP	48/CS	6250	SELECT MEDICAL
0	EA		168088	WATER ST 120ML FOIL LID	48/CS	6210	SELECT MEDICAL

View Our Brands, Search Categories, or Search Manufacturers

When searching our catalog there is the option to search in search areas in addition to the descriptive search.

1. View Our Brands (All products within the PSS family)
2. Categories
3. Manufacturers

The screenshot shows a menu with three tabs: 'View Our Brands', 'Search Categories', and 'Search by Manufacturers'. The 'Search Categories' tab is active. The menu is organized into a tree structure. The 'Laboratory' category is expanded, showing sub-categories like 'Analysis', 'Blood Collection', 'Coagulation Reagents', 'Diagnostic Test Kits', 'Equipment', 'General Reagents, Controls And Calibrators', 'Laboratory Supplies', 'Microbiology', 'Microscopy', 'Needles And Syringes', 'Allergy Needles And Syringes', 'Ear Syringe', 'Insulin Needles And Syringes', 'Needle Protection Devices', 'Needles Only', 'Sharps Collection And Disposal', 'Syringe Caps', 'Syringes Only', 'Syringes With Needles', and 'Tuberculin Needles And Syringes'. The 'Analysis' sub-category is highlighted with a mouse cursor.

The Category Tree will display across the top of the main portlet when you are Browsing. This tree will show you the path that you have navigated. For example: Categories > Laboratory > Analysis shows the path from the main catalog to the list of Laboratory Supplies. You may select any of the underlined categories to return to that point in the Category Tree.

Sub Categories are displayed below each Category name and indicate the general content of the category. To narrow the results of the category search select the **Click to narrow results** link for a category breakdown of items supplied by vendor.

PSS Punchout Odering Guide, continued

Add from Shopping List

Creating an order from the Shopping List is an easy way to access all of your favorite items within one location providing columns that display important information for your ordering experience.

Add From Shopping List

(S) Sea Mar Inventory List : seamaradmin

Default Shopping List

Item#	Qty	UOM	AC	Avail	Description	Pkg Size	Part #	Vendor	Last Order Date	Return
<input type="checkbox"/> 133288	<input type="text" value="1"/>	<input type="button" value="CS v"/>			PILLOWCASE 21X30 TP WHT ECON		109	SELECT MEDICAL	08/19/2010	Within the last 12 months
<input type="checkbox"/> 81471	<input type="text" value="1"/>	<input type="button" value="BX v"/>			ECG CLIP WHT 10/BX		3-047-0001	MIDMARK-RITTER	12/20/2010	

04/11/2011

Placing Your Order

After adding items to your shopping cart click on "View Order" or Shopping Cart to review the items, quantity, and shipping information. Next click Check Out.

If you require additional assistance, please contact customer service [HERE](#)